

El Mirage Temporary Outdoor Dining Program - Response to Covid-19

In response to the Governor's Executive Order issued on December 3, 2020, to allow restaurants in the State of Arizona to extend their outdoor dining area in response to the Covid-19 pandemic, the City of El Mirage enacted a temporary use permit program.

Temporary Use Permit

- A Temporary Use Permit Application and a \$100.00 processing fee shall be submitted to the Community Development Department Planning and Zoning Division for processing. The Temporary Use Permit will be issued once reviewed by the El Mirage Technical Advisory Members and inspected by the El Mirage Fire Marshal.
- Restaurants with a current liquor license desiring to continue liquor sales shall submit a temporary Application for Extension of Premises/Patio Permit to cover the same expanded dining area to the Arizona Department of Liquor License and Control.
- This program will be in effect for the duration of the Governor's Executive Order and all outdoor dining areas approved under this order shall be removed.

Document Submittal

1. Application Form
2. A written Narrative description of how the temporary outdoor dining area will:
 - a. Not occupy or impact the use of ADA facilities or public sidewalks.
 - b. Not eliminate required parking spaces.
 - c. Not block existing private or public driveways/accessways or drive aisles.
 - d. Not block fire lanes, loading or unloading zones, or other designated public safety areas.
3. Written authorization from the property owner authorizing use of the expanded area.

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4. A site plan/sketch depicting the proposed outdoor dining area layout with dimensions. Note that any structures (i.e. tents and fencing) being constructed in conjunction with this temporary permit will require a building permit. If structures are part of the plan, submit a site plan/sketch showing interior and exterior dimensions and occupancy loads, structure dimensions, construction materials and anchoring information.
5. If the request is to allow alcohol consumption in the expanded dining area, include a copy of the temporary Application for Extension of Premises/Patio Permit submitted to the Arizona Department of Liquor License and Control; and;
6. A current aerial photograph of the subject property with the temporary outdoor dining area delineated.

Check List

- Permit Plan Review Application
- Narrative
- Property Owner Authorization Letter
- Site Plan
- A copy of the Arizona Department of Liquor License and Control Application for Extension of Premises/Patio Permit (If Necessary)
- Current Aerial Photograph

Please visit the Arizona Department of Health Services for the latest on restaurant social distance guidelines at www.azdhs.gov.

I swear or affirm that the documents submitted to be true:

Applicant's Signature: _____ Date: _____

Name of Business: _____

Please contact Jose A. Macias, City Planner, Community Development Department – Planning and Zoning Division for additional questions at jmacias@elmirageaz.gov or 623-876-2996.

PERMIT/PLAN REVIEW APPLICATION



CITY OF EL MIRAGE

**Building, Engineering,
Fire, Planning**
13601 N. El Mirage Rd.
El Mirage, AZ 85335
Phone (623) 583-7968
Fax (623) 583-8257

OFFICIAL USE ONLY

Permit No.:

Plan Review Fee/Deposit: (if applicable)

Total Permit Fees: (Balance due)

PROJECT ADDRESS:

Submittal Date:

PROJECT NAME:

Lot or Suite:

Subdivision Name:

APN#

Valuation:

Description of Work:

TYPE OF PERMIT:

COMMERCIAL BLDG
 RESIDENTIAL
 ENGINEERING
 FIRE ALARM/SPRINKLER
 TENANT IMPROVEMENT
 ADDITION/PATIO
 SIGN
 OTHER: _____

APPLICANT/CONTACT:

Phone:

Address:

e-mail:

City:

State

Zip code

OWNER:

Phone:

Mailing Address:

e-mail:

City:

State:

Zip Code:

CONTRACTOR:

Phone:

Address:

e-mail:

City:

State:

Zip Code:

El Mirage Business License #

AZ Tax ID #

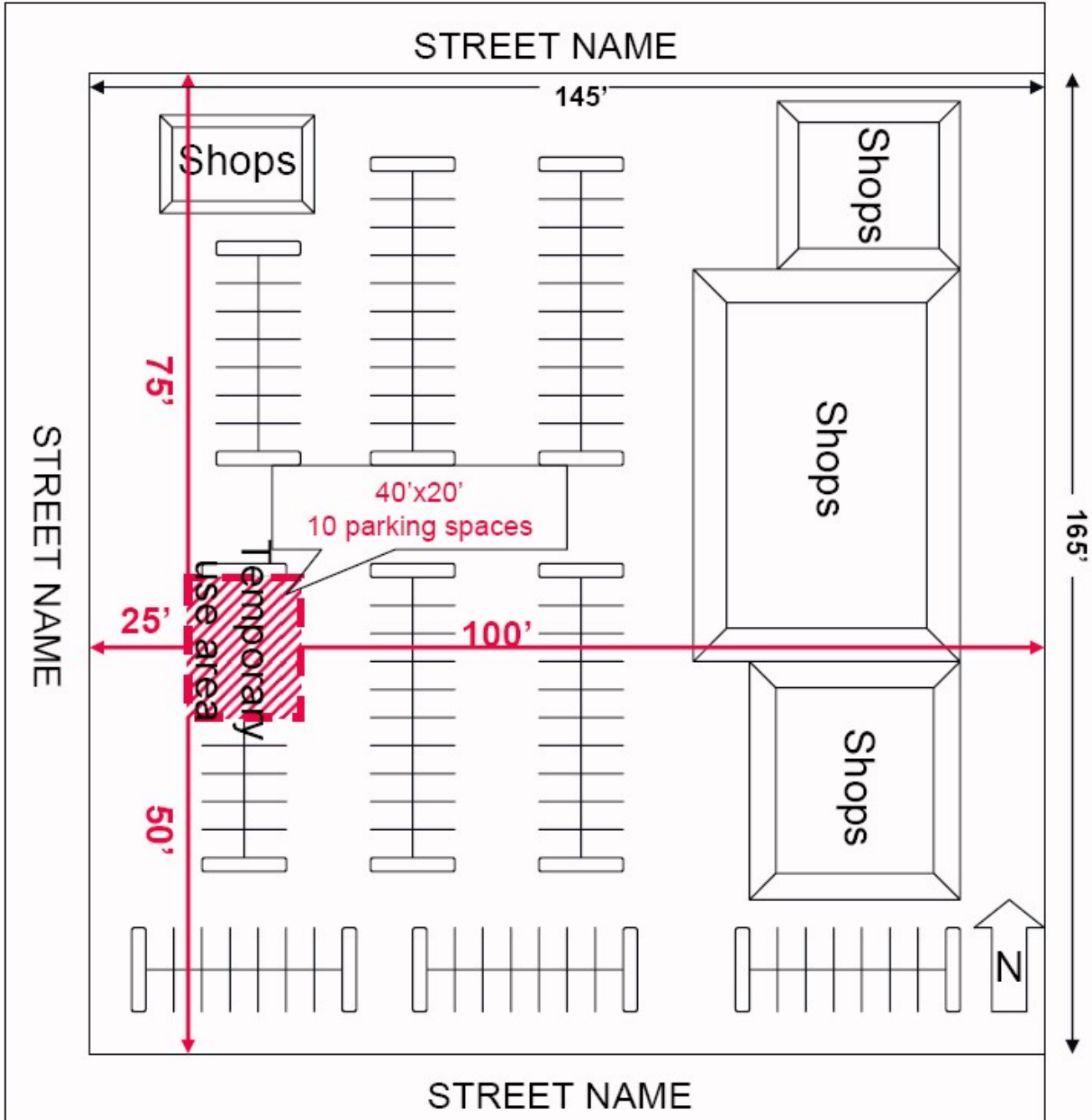
ROC #

The undersigned, under penalty of perjury, does hereby certify that all improvements made to the above project, at the address as stated above, by means of the building or improvement of structures or appurtenances of such property will be performed by a duly licensed contractor unless the entire structure is intended for the undersigned's sole occupancy.

I understand owners who sell or rent property with improvements not completed by a licensed general contractor, may be subject to a Class 1 Misdemeanor under Arizona Revised Statutes §32-1151 and §32-1154. A Class 1 Misdemeanor is punishable by a fine not to exceed \$2,500 and /or one year in the County Jail. I understand and acknowledge the above certification.

Owner/Applicant _____ Date _____
"quality community development through quality customer service"

Sample Site Plan

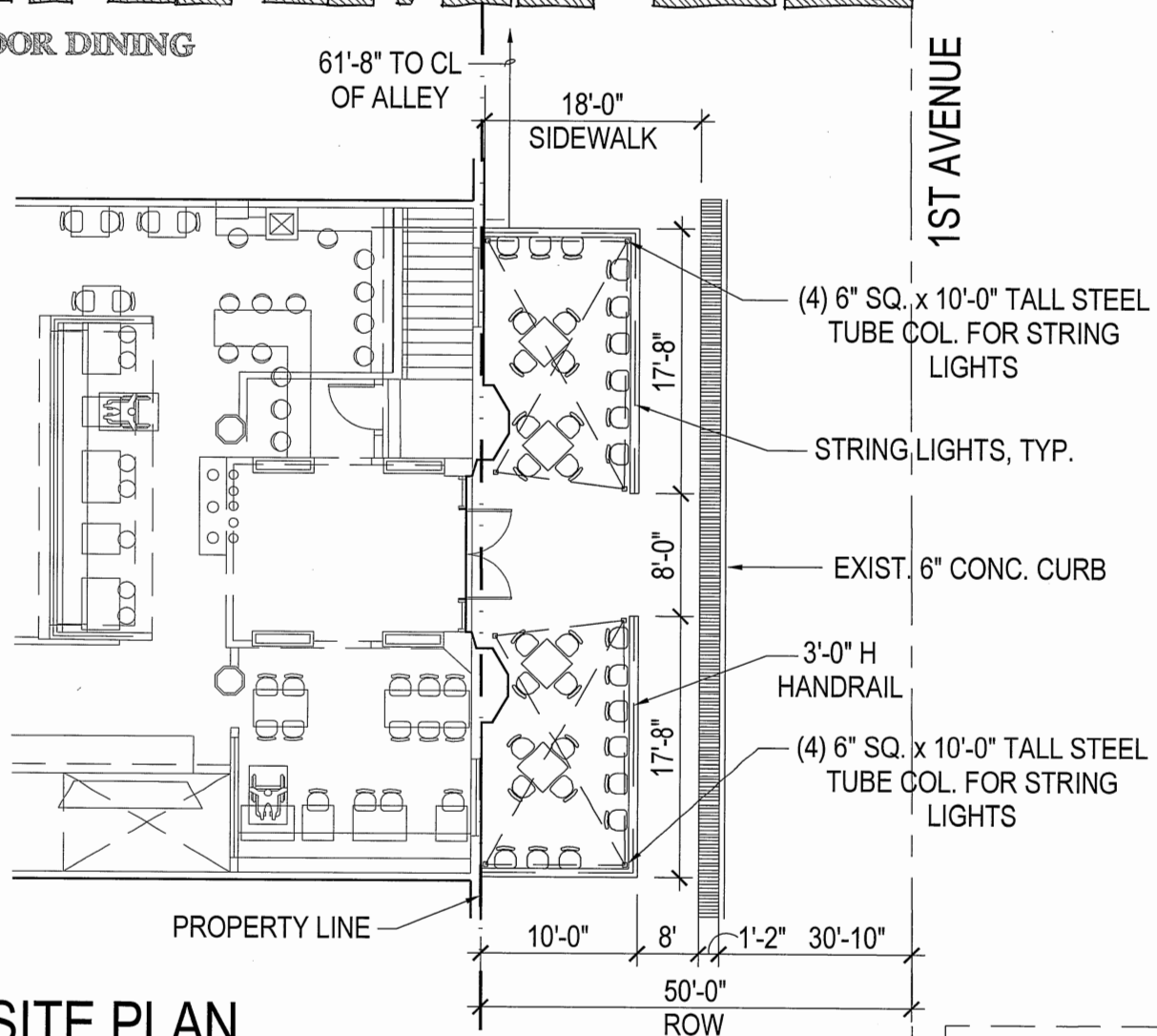


If fencing or other structures are planned in conjunction with this temporary outdoor dining use, include a site plan/sketch of the interior and exterior of the property with dimensions noted. A building permit will be required. Building permit fees must be paid.

**This and other forms can be found on our website:
www.elmirageaz.gov/770/Planning-and-Zoning**

EXAMPLE

OUTDOOR DINING



SITE PLAN

NOODLE BAR, 114 W. ADAMS ST., SUITE 103

NTS

Barrier Exemption: an exception to the requirement of barriers surrounding a patio/outdoor serving area may be requested. Barrier exemptions are granted based on public safety, pedestrian traffic, and other factors unique to a licensed premises. List specific reasons for exemption:

Approval Disapproval by **DLLC**: _____ Date: ____/____/____

I, (Print Full Name) _____, hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: _____

GOVERNING BOARD

After completion, and **BEFORE submitting to the Department of Liquor**, please take this application to your local Board of Supervisors, City Council or Designate for their recommendation. This recommendation is not binding on the Department of Liquor.

Approval Disapproval

Authorized Signature

Title

Agency

Date

DLLC USE ONLY

Investigation Recommendation: Approval Disapproval by: _____ Date: ____/____/____

Director Signature required for Disapprovals: _____ Date: ____/____/____